

**Western Washington University Associated Students
Board of Directors Meeting**

Wednesday, May 14, 2008

VU 567

AS Board Officers: *Present:* Ramiro Espinoza, Abbey Weigel, Kayla Britt, Aaron Garcia, Annie Jansen, Erik Lowe and Nina Lau.

Advisor(s): Kevin Majkut, Director of Student Activities

Guest(s): Kunle Ojikutu (Asst VP in Student Affairs), Janet McLeod (Counseling, Health & Wellness), Joel Holland (Prevention & Wellness Services), J. Adam Brinson (AS Review), Virgilio Cintron (AS Board Assistant).

MOTIONS

- 08-S-28 Approval of the minutes of Wednesday, May 7, 2008 as corrected. *Passed.*
- 08-S-29 Approval of the AS Info Fair Coordinator Job Description. *Passed.*
- 08-S-30 Approval of a second credit waiver for Victor Cuellar. *Passed.*
- 08-S-31 Approval of Seth Hersch, Hannah Higgins and Brad Pederson for the consideration of the Governor's Office for the position of Student Trustee 2008-2009. *Passed.*
- 08-S-32 Approval of appointment of Anna Ellermeier to the Student Publications Council. *Passed.*
- 08-S-33 Approval of the transfer of \$500 out of Operating Enhancement into New Equipment. *Passed.*
- 08-S-34 Approval of the purchase of a computer for the Personnel Office and a computer for the Business Office out of New Equipment. *Passed.*

Ramiro Espinoza, A.S. President, called the meeting to order at 6:05 p.m.

I. APPROVAL OF MINUTES

MOTION 08-S-28 by Espinoza

Approval of the minutes of Wednesday, May 7, 2008 as corrected.

Vote: 7 - 0 - 0 Action: Passed

II. REVISIONS TO THE AGENDA

III. FINANCIAL REPORT

IV. PUBLIC FORUM

V. INFORMATION ITEMS—GUESTS

A. Health Fee- Janet McLeod

Lau Doc. 2

Dr. Kunle Ojikutu wanted to give us some background on the health fee. The Health Fee supports the Health Center (an on campus primary care facility), the Counseling Center (individual and group counseling) and Prevention & Wellness (focusing on education). This year they are asking for a bigger increase in the health fee this year due to several new needs. There was a state ruling that all Registered Nurses in the State must be paid the same salary rate. WWU was required to pay 10 years of retroactive pay which took about \$135,000 out of their reserve funds. They have also had to increase the nurse's salaries to the level the state has mandated, which is contingent on the number of years of experience. Some WWU nurses have 20 years of experience. Central and WSU are in the same situation. The health fee committee is requesting an increase of 11% which would raise the rate \$7 a quarter or \$21 a year. This budget would allow coverage for all of the university's needs. A \$6 increase will mean a lot of budget cuts, but is still workable. If there is only a 5% increase it will be hard for them to continue to provide the level of care that they provide now. Last year Central had a 20% increase in their health fee. (There are more details provided in Doc. 2.) Central is also increasing 8% next year. In the Budget Summary the breakdown of the percentage student fees

pay vs. state funding is indicated. Another significant factor is that the budget has been based on over enrollment and they feel a contingency plan needs to be in the budget from now on. The new budget also includes the Administrative Services Fee that is paid by all independent organizations on campus for HR and other support. Employee healthcare cost is decreasing and this has allowed some savings to be put back into the budget that will be put towards the Ending Violence Against Women project. This project includes CASAS, WEAVE and Men's Violence Prevention programs. CASAS came about because of an alleged rape on campus in 1999. CASAS provides students with a "case manager" who assists in the process of planning, organizing, coordinating, monitoring, and advocating for the services and resources needed to respond to the needs of a victim of crime. Weigel asked if the fee would also increase during the summer. It would increase the fee in the summer of 2009. Espinoza asked Kevin Majkut to explain the Board's history with this fee. Majkut said that he believes the Board is an advise and consent body for the health fee. The health fee committee works with students, staff and the administration to come up with a fee and then it comes to the Board for a recommendation that would then go on the WWU's Board of Trustees. Espinoza asked when the retroactive pay came into effect. Janet McLeod said it was the fiscal year of '07 and the increases in pay affected the '08 budget. They were playing catch-up in the within the '08 fiscal year budget. Espinoza asked what the actual number was to pay for the salary increases. McLeod believes it is around \$100,000 but will get the actual number for the next meeting. Espinoza is concerned about a pattern of starting programs with grant money and when it runs out, turning to students for financial support. CASAS was originally intended to be a part of Prevention & Wellness and therefore funded by student fees but they were lucky enough to receive a grant that covered the cost up until now. At this point the committee are requesting that students pay half and the state would budget in the other half. There are some programs that are fully funded by the administration such as the Campus Community Coalition. WWU programs in the area of violence prevention are so successful; WWU has helped other universities set up programs like ours. Lowe commends all of the work and thought that has gone into the programs. He has concerns about student funding these programs because he is concerned that if the students continue to pay, the state and administration won't see that this is really their responsibility. However, he believes that these programs need to be funded. Espinoza feels that this is very dense material and he wants the Board to think about it and do some research over the next week. Garcia would like to see what students would think about it and is wondering if they could provide a quick pitch. Ojikutu says that it is a lot cheaper to pay \$70 a quarter and have free access to medical care than one emergency room visit which can cost over \$100 without insurance. Espinoza said it cost him \$647. Ojikutu said Garcia should also inquire if the students are aware of all the services provided by the fee and ask if they are willing to pay an additional \$21 per year to keep the programs going. The committee has been looking into supplemental insurance for catastrophic insurance and they can't find anything for less than \$300-400 per quarter. Espinoza feels there are a lot of people who support these services. McLeod said that she could be contacted for more specifics. This item will be an action item next week.

VI. PERSONNEL ITEMS

A. AS Info Fair Coordinator Job Description

Espinoza Doc. 1

The changes to this job description are mostly in regards to reportage and the fact that this position no longer assists the Summer Executive, as that position has been terminated. Reportage is now to the AS Board Program Assistant. Lowe asked if this position would still be supporting the other VPs as needed. It is included in the job description. He also expressed concern about the hiring process and was wondering if the students who have been interviewed were shown the new job description. Interviewees were shown the draft and would be shown any revisions if necessary.

MOTION 08-S-29 by Lowe

Approval of the AS Info Fair Coordinator Job Description.

Second: Britt Vote: 7 - 0 - 0 Action: Passed

B. Credit Waiver Request

Lowe

Victor Cuellar requested a second credit waiver to continue his position as AS Pop Music Assistant Coordinator.

*The Board moved into Executive Session at 6:57 p.m. for the purposes of discussing a personnel issue.**The Board returned to Open Session at 7:02 p.m.**MOTION 08-S-30 by Weigel*

Approval of a second credit waiver for Victor Cuellar.

Second: Garcia Vote: 7 - 0 - 0 Action: Passed

C. Student Trustee Recommendations

The Board discussed whether they needed to move in to Executive Session. Majkut said that if the Board intends to talk about personal items/facts then they should move into exec.

*The Board moved into Executive Session at 7:05 p.m. for the purposes of discussing committee recommendations.**The Board returned to Open Session at 7:08 p.m.**MOTION 08-S-31 by Lowe*

Approval of Seth Hersch, Hannah Higgins and Brad Pederson for the consideration of the Governor's Office for the position of Student Trustee 2008-2009.

Second: Britt Vote: 6 - 0 - 1 Action: Passed

VII. COMMITTEE RECOMMENDATIONS

A. Publications Council- Anna Ellermeier (08-09 AS Review)

Garcia

Ellermeier is the next AS Review Editor and Chief. Garcia cannot attend some of the meetings and would like to Ellermeier to get some experience with the council.

MOTION 08-S-32 by Garcia

Approval of appointment of Anna Ellermeier to the Student Publications Council.

Second: Weigel Vote: 7 - 0 - 0 Action: Passed

VIII. ACTION ITEMS-

A. AS/VU Tech Computer Recommendations

Weigel

Computers are needed for the Business Office and the Personnel Office for a total cost of around \$2,000. The New Equipment Budget as of today is \$1,459.51.

MOTION 08-S-33 by Weigel

Approval of the transfer of \$500 out of Operating Enhancement into New Equipment.

Second: Lowe Vote: 7 - 0 - 0 Action: Passed

MOTION 08-S-34 by Weigel

Approval of the purchase of a computer for the Personnel Office and a computer for the Business Office out of New Equipment.

Second: Lowe Vote: 7 - 0 - 0 Action: Passed

B. AS Constitution

Espinoza Doc. 3

Espinoza would like to move the first Whereas... to the end and change it to the resolve section. Lowe would like to move the explanation of ASWWU to the top instead of the

bottom. Jansen asks that the last statement be ("The Board"). Espinoza would like to show the final document to Ted Pratt, Majkut, and Coughlin. Majkut is not sure that this will be complete this year. He believes that it needs to be word crafted a bit more and might be passed on to the next president but he believes it is a good start and talks about things in a really positive way. This item will be an action item next week.

IX. INFORMATION ITEMS – BOARD

A. End of the Year Awards Banquet

Garcia Doc. 4

The End of the Year Awards Banquet Committee consists of Eli Martin, Cody Rodgers, Garcia, and Andrea Goddard. Martin has some great visionary ideas for decorations that came out of the Zombie movie premiere. The committee is requesting \$300 from the Red Square Info Fair revenue. At this point the entire End of the Year Banquet Budget has been allocated for food. Jansen asked about renting from Motorpool to pick up the carpet. The carpet is very large and is located in Seattle. Lowe inquired about the progress of purchasing a red carpet. At this point the VU staff is not certain how the carpet would be maintained and until they solve this issue it will have to be rented. The rest of the cost will go to a logo wall for interviews and photos on the red carpet. The lamps that are to be purchased would be available for future AS events. J. Adam Brinson commented that the Zombie event was really cool. Lau asked how many people would be attending. Garcia said it is capped at 320 people. Lowe asked when the funding was needed. The event is taking place on May 29th. This item will be made an action item next week.

B. Student Senate By-Laws

Lowe Doc. 5

Lowe wanted to bring the Senate By-Laws to the Board to be reviewed and they will be presented as an info item next week as well. Majkut asked the Board to look closely at the reportage section about formal recommendations. Jansen and Lowe were involved in the writing of this document if you have any questions.

X. STUDENT SENATE REPORT

Student Senate Meeting Information

Chelsea Fletcher was not present. Jansen reported that she took the Student Tech Fee information to the Senate and asked them to give more input for next year's Board and Senate.

XI. BOARD REPORTS

VP for Business & Operations

Abbey Weigel gave her report as part of the equipment request.

VP for Academic Affairs

Anne Jansen reported that the meetings for the Registrar Search Committee are going well. Training is going well with Andrea Goddard, next year's VP for Academics.

VP for Activities

Aaron Garcia reported that there is only two weeks left of Activities Council. He has extended the deadline for funding to Friday May 16th because there is \$2,000 left at this time, \$8,000 if all loans are returned. The big ticket item this week was \$1,200 to the Paintball Club to put on an event, they may not use the whole amount. They are trying to team up with AS Special Events. The Calling all Clubs meeting was great and there were about 100 people there. A lot of registration forms got filled out. Students for a Democratic Society had \$500 approved for a conference and they asked to come back to the council for a loan of \$500 to

cover their costs. They intend to pay it back by the end of Fall 2009. Jansen suggests finding out their plan for paying that money back. In the past clubs that have been left with debt have had to come back to Activities Council and ask for their debt to be forgiven. The Activities Council should not have to be put in this position next year. Britt feels that SDS has used a significant amount of the Activities Council Funding and she doesn't feel they would not like to have a debt to AC hinder them from requesting more funding. She feels that they would work hard to pay these funds back.

VP for Student Life

Nina Lau reported that there will be another Bookstore Forum for the final Bookstore Manager candidate on May 15th. Transportation Advisory approved a new master plan that has been forwarded to the Senate for review. They will be hosting a Q & A Forum and Recruitment event in VU 462b on May 22nd. The KVIK premiere of *Lord of the Zombies* was awesome and there were a lot of people there. Dan McLafferty attended Residential Advisory Committee and Willy Hart discussed rooms for the new Residence Hall.

VP for Legislative & Governmental Affairs

Erik Lowe reported that on Saturday Sarah Ishmael, Morgan Holmgren and he drove to Ellensburg for the Washington Student Lobby Board of Directors and General Assembly meeting. At that meeting they approved the budget for the upcoming year that implements a funding model of \$.75 per FTE which lowers the amount that WWU has to pay in to the organization and raises others based on University Population. Ishmael and Holmgren will be meeting with Sherry Burke and Jane Vroman of the Administration's External Affairs Office to discuss next year's legislative session. He is also training a lot with Espinoza.

President

Ramiro Espinoza reported that he had a meeting with Lau and Anna Carey about different strategies to try to improve some services based on some student recommendations centered around New Student Services and transfer students. He has been to a few hiring committees which was fun. Some transportation issues were brought forth from several students about bus drivers not being very courteous towards students. He will talk with Devin Branson, Carol Berry and then the General Manager of WTA to raise some of these issues. Espinoza had a meeting with Student for Sustainable Foods, VP Coughlin Willy Hart and Dean Burton about the Co-op. There have been some positive steps made and some students will put together a local and organic menu for the Underground Coffeehouse. This will still be done through Dining Services, for the time being. It was a very positive meeting.

VP for Diversity

Kayla Britt apologized for delaying the start of the meeting. It was due to interviews for hiring committees. She has many interviews scheduled this week including 5 hours this Friday. HOH's Luau is this Saturday at 5:30 p.m. in the MPR and tickets usually sell out so get them soon. MEChA's Low Rider Show will be this Sunday from 12-5 p.m. in Red Square, it's free admission. They are expanding it a lot more this year and are including booths for ESC Clubs with food and games for children as well as a dunk tank. She is still working with ESC Clubs on scholarship guidelines. Britt had her interview with Christina Van Wingerden for her leadership research for the AS Board. She said it was really good, she really enjoyed it and she is excited to see the results of her research. Britt met with Lowe, Majkut, Garcia and Michael Vendiola in regard to the anticipated expansion of the Ethnic Student Center club-wise.

XII. OTHER BUSINESS-

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:38 P.M.